

Arkansas Manufactured Home Commission

Arkansas Department of Labor and Licensing Consumer Complaint Form

Office Use Only

Mail to:

Arkansas Manufactured Home Commission 900 West Capitol, Suite 400 Little Rock, AR 72201-3826

Fax: 501-683-3538 * <u>AMHC@ARKANSAS.GOV</u>

Consumer Complaint #	
Register #	

Please Type or Print

			Trease Type of Trine					
Homeowner's Name: Mailing Address:			Is Physical Address Same as Mailing Address YES NO Physical Address:					
Telephone: (Home)		(Work)	1					
Email:								
Manufacturer:								SAA STATE:
Address:								Lic#:
City:		State:		Z	ip Code:			
Telephone:		Fax:						
Retailer:								
Address:								Lic#:
City:		State			ip Code:			_
Telephone:		Fax:						
Installer:								
Address:								Lic#:
City:		State	·		ip Code:			Liem.
Telephone:		Fax:	-					
<u> </u>								
(See Compliance Certificate) Date Manufactured:							AMHC I	DCL#:
Unit Serial Number:								
HUD Label Number:				HUD LABEL N	lumber:			
Date Purchased:		Purchase	ed Home	NEW		JSED	(Check O	One)
Is this a secondary move?	YES	NO					-	<u> </u>
If yes, date of move:								



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Items of Complaint:

List Each Item Separately, Be Brief but Specific

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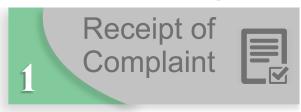
Signature



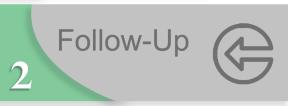
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A. Monitoring



All complaints received are forwarded to the parties involved. Within twenty working days, this agency will have communicated with these parties to discuss potential methods of resolution.

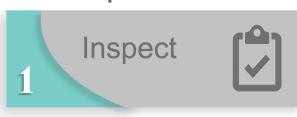


Following those discussions, this agency will follow-up with the complainant to monitor progress.

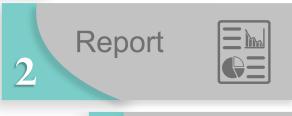


Conclusion of the complaint, monitoring of scheduled work, or an on-site dispute resolution inspection may be scheduled.

B. Dispute Resolution



Inspections are conducted, in cooperation with the parties involved, to determine and assign responsibilities in accordance with applicable standards and rules.



This agency will produce a report describing its observations, assign responsibilities, and establish a timeline for completion.



This agency will monitor progress until the assigned responsibilities are resolved.